

Request for Proposal

IFIB 10-02 O&A 1

Proposal Number:

7 April 10

The following questions were raised with respect to subject IFIB. Responses are to provide clarification.

| Question | Response |
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| 1 The number of pages allowed for the IFIB proposal is unclear. How many pages are the Technical Proposal, Quality Assurance Plan, Expertise and Past Experience, Transition Plan, Key Personnel Resumes, & Reach back Availability. Exactly what does the page total cover? | 1. 15 pages single-spaced text that describe expertise and experience in delivering processes and capabilities per SOW introduction; Quality Assurance Plan not exceeding 5 pages; Transition Plan not to exceed 4 pages: no page count limits for, Key Resumes and Reach Back; however brevity is recommended. |
| 2. Are there page count limitations for Sections 2 or 3? | 2. No |
| 3. Please verify that the Firm Fixed Price is relevant to the hourly rates & that this in fact a level of effort contract? | 3. This is Firm Fixed Price Level of Effort Contract. |
| 4. There are several different dates in the proposal about the contract schedule. Could you please clarify? For example, shall the onsite be 5-10 days after award? Is award considered the date the winning proposal is announced? Is award 1 Jan 11 the start of the Period of Performance? Or will Phase In/Out occur outside the Period of Performance? | 4. Award is anticipated to be around the end of July 10. Immediately following award, ACT will wish to define a phase in/out plan in which the winning bidder and the present contractor will play key parts. The winning bidder staff on 5 days notice will be required to participate in this planning on site. Subject to the outcome of this planning, winning bidder staff on 10 days notice may be called forward incrementally, the aim being to minimize any interruption to service as outlined in our Table 1. |
| 5. Can a single individual fill more than one reach back billet? | 5. Yes. However, several reach back billets would be required to ensure a robust reach back capability, such as in the event of several concurrent reach back calls being initiated concurrently. |
| 6. What exactly is meant by in the Appendixes by English Language profile 4343? | The NATO Standardization Agreement (STANAG) 6001 on Language Proficiency Levels defines level of proficiency in Listening, Speaking, Reading and Writing. Level 3 -Professional fluency is defined as "Able to understand most formal and informal speech on practical, social and professional |

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| | <p>topics, including particular interests and special fields of competence.” Level 4-Expert is defined as “Understands all forms and styles of speech used for professional purposes, including language used in representation of official policies or points of view, in lectures, and in negotiations.”</p> |
| <p>7. Will making the required statement “Contractor can provide all of the required personnel with the required skill sets within the time lines given” for all non-resume positions result in a score of compliant for all referenced non-resume labor categories?</p> | <p>7. A statement such as: “Contractor can provide all of the required personnel with the required skill sets and qualifications within the time lines given” would result in a compliant score for all referenced non-resume labor categories.</p> |
| <p>8. What is the start date for the phase in period?</p> | <p>8. 8 Nov 10</p> |
| <p>9. Will the phase in/phase out period be considered part of or in addition to the estimated level of work effort set forth in the SOW?</p> | <p>9. In addition.</p> |
| <p>10. Advise which names must be included in the surge table i.e. Surge personnel or reach back personnel?</p> | <p>10. Named Surge personnel necessary to support the example levels of effort given in Section Three, Table 2.</p> |
| <p>11. May a contractor make a partial bid for selected positions?</p> | <p>11. No</p> |
| <p>12. Request a delineation and duration of the surge specific expertise requirements that have occurred over the life of the current vehicle.</p> | <p>12. The SOW clearly outlines the contractor Surge response requirements for this IFIB. The Surge Capability by definition can not be forecast with any detail. If that were the case it would have been included as a part of the base requirements. Knowledge of past Surge requirements cannot provide a reliable forecast of future needs.</p> |
| <p>13. Who is the incumbent and what is the estimated value of the current JEEA Support Contract</p> | <p>13. <u>Current Contractor</u>: Booz-Allen-Hamilton, INC <u>Period Of Performance</u>: Jan 07-Dec 10 <u>Contract Value (without surge)</u>: \$10,700,000 <u>Total estimated value of surge (up to an including 31 Dec 10)</u>: \$4,000,000 <u>Contract Value (incl surge)</u>: \$14,700,000 However, as indicated in Q12. above, although information on surge requirements is provided for ‘historical purposes’, it cannot be considered a reliable forecast of future needs.”</p> |

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| <p>14. Could we please get a copy of at least these forms if not the entire Bidding Instructions and other parts of the IFIB where there are things to fill out/matrices to complete, in native format (some form of MS Office) so we don't have to retype them all?</p> | <p>14. We can send you a word copy of the forms if you request them.</p> |
| <p>15. In the bidding instructions it says the Annexes are either available on "the web site" or can be requested. I could not find them on the ACT web site. Could you please send them all to me or point me to where I can find them on the web?</p> | <p>15. The annexes identified in the IFIB Para 14. can only be send upon request by a NATO based national company. If requested they will be promptly forwarded.</p> |
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